

**Pavilion Rental Agreement Form**

**Koreshan State Historic Site**  
**3800 Corkscrew Road, Estero, FL 33928**  
**239-992-0311**

Date of Event \_\_\_\_\_ Type of Event \_\_\_\_\_

Date of Request \_\_\_\_\_

Contact Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

Email Address \_\_\_\_\_

Organization \_\_\_\_\_ Group Size \_\_\_\_\_

Rental Fee is \$75.00 (plus tax) per day, **8 a.m. to 5 p.m.** This fee does **NOT** include park entrance fees.

There are 6 picnic tables and 2 grills at the pavilion. No electricity. A water spigot is nearby.

**Reservation Payment**

**Amount Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Staff Name: \_\_\_\_\_**

- Cash (Accepted in person only)
- Check (Made payable to Koreshan State Historic Site)
- Credit Card (If not paying in person, call Ranger Station to run the credit card)

**An additional refundable Cleaning Surcharge of \$50.00 is required on the day of rental.**  
This fee can be paid by cash, check, or credit card. The park reserves the right to claim the entire surcharge for any breach of this agreement.

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**Cleaning Surcharge Payment**

**Amount Paid: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Staff Name: \_\_\_\_\_**

- Cash
- Check
- Credit Card (last 4: \_\_\_\_\_)

NOTES:

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## **Pavilion Rules and Regulations Agreement**

**Please Sign and Date at bottom.  
Reservation will not be confirmed without signature.**

- Pavilion rental fee is for the period of 8 a.m. until 5:00 p.m. If your event will be outside of these hours, prior approval is required and additional fees may be assessed. Ask the on-duty Ranger for clarification. Park Manager approval may be required.
- Pavilion is intended for private parties such as birthdays, picnics, or family reunions.
- Reservation requests may be made Monday – Friday, 9am - 5pm in person or by phone at (239) 992-0311.
  - Visit <https://www.floridastateparks.org/park/Koreshan> for more Information.
- Reservations are **not confirmed** until the park receives payment in full. If payment is not received within 5 business days of placing the reservation, the park has the right to reserve the pavilion for another rental party.
- **\$50.00 refundable Cleaning Surcharge** is due upon arrival the day of the rental and will be refunded upon leaving for the day once park staff have confirmed the pavilion is clean. The park reserves the right to claim the entire deposit for any breach of this agreement.
- The **daily entrance fee is not included** in facility rental fee. The entrance fee is \$4 per vehicle for single occupants (1 person) and \$5 per vehicle (up to 8 people). Extra passengers are \$2 per person.
- The contact person listed above is responsible for the group adhering to park policies.
- Private vehicles must be parked in the designated parking area. Arrangements can be made in advance for large parties and caterers to unload equipment and supplies.
- **Alcoholic beverages and fireworks are not permitted in Florida State Parks.** Confetti, glitter, and water balloons are also prohibited as they are hazardous to wildlife.
- When putting up banners, signs or decorations please use tape or string. Signs or decorations are not permitted in any other area of the park. Staples, pushpins, nails, glue, etc. are not permitted. All decorations must be removed prior to leaving the park.
- All trash should be picked up and placed in appropriate receptacles. Bagged trash should be placed in the dumpsters provided for your convenience (east of restroom).
- Please keep music at a low volume that will not disrupt other park visitors' enjoyment of the park.
- No commercial use of the facilities is permitted. No sales of any kind may take place without prior approval from the Park Manager or his or her designee.
- Special entertainment and equipment such as bounce houses or children's rides must receive prior approval from the Park Manager and must provide a Certificate of Insurance.
- No inflatable pools, slip-n-slides, or sprinklers allowed.
- **Refund requests must be made 15 days prior** to the date of the reservation. The original receipt is required to obtain a refund.

**Your signature on the line below is confirmation that you have read and agree to all of the above rules and regulations and will ensure compliance with the same from the group.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name