

KORESHAN STATE PARK THE PERFECT EVENT AND WEDDING VENUE

Thank you for looking to Koreshan State Park to have your event or wedding. The Koreshan Unity moved to Estero in 1893, and the land was transferred to a state park in the 1960s. The park has 12 historic buildings on the grounds from the Koreshan Unity and offers a wide variety of programs and events for our visitors. Within this packet is the rules and regulations to have your event or wedding within the park. If you would like to schedule your event/wedding, please contact Ruth Fletcher at ruth.fletcher@floridadep.gov or call the Rangers Station at (239) 992-0311.

FEES AND OCCUPANCY

Fees are as follows: \$150 for wedding in Historic Settlement Area (designated areas only), \$100 for tent fee (if applicable), Ranger Fee \$35/Ranger (2 hours minimum), and picnic pavilion rental \$75 plus tax (for reception). Fees are due with signed Agreement.

TIME RESTRICTIONS

Ceremonies may begin no earlier than 9:00 a.m. and conclude no later than 10:00 p.m. Decorations, trash, equipment, vendors, and guests must be off the property by 11:00 p.m. (Maximum of 75 guests)

Receptions are only permitted at the picnic pavilion and must conclude no later than 10:00 p.m. Everyone must be off the property by 11:00 p.m. Rental items must be broken down completely by 11:00 p.m. and removed by 10:00 am the following business day. Receptions are not permitted within the Historic Settlement Area.

RANGER STAFFING

A Park Ranger does need to be on staff if any decorations are to be set up within the Historical Settlement area. A Park Ranger does also need to be on duty for any event/weddings after hours (park closes at sunset) and any event/wedding where alcohol is involved (after hours only).

VEHICLES

Any vehicles going into the settlement must be led in by off duty staff. **NO EXCEPTIONS**

WEATHER

In the event of rain, outdoor events may be postponed beginning up to one hour after contracted start time. Alternative arrangements i.e. tent use should be considered by the Lessee during the event planning process.

CANCELLATION

All cancellations must be made in writing. In the case the event is cancelled by the lessee, the cancellation must be made in writing at least 15 days prior to the event date for a refund. The original receipt is required for any refunds. Refunds must go through Tallahassee and can take up to 6 weeks.

DECORATIONS, TENTS, PROHIBITED ITEMS

Decorations, signs, banners, etc. may not be taped, nailed, stapled, or otherwise fastened to the Park property or any vegetation. No holes may be drilled, cored, or punched in any part of the facility. Bubbles and natural flower petals are permitted outside during wedding events. Rice, birdseed, glitter, confetti, balloons, sparklers, non-biodegradable and environmentally inappropriate materials are not permitted. Tiki torches and other open flame devices are prohibited except candles in votive cups or hurricane globes used as centerpieces on tables. Bounce houses or similar items are not permitted.

Koreshan State Park cannot change or supplement any exhibits that are in place at the time of your event. The exhibits, including historic furniture cannot be moved or covered for any reason. Koreshan State Park offers a beautiful outdoor environment with limited covered areas. It is recommended that tenting options be considered due to Florida's unpredictable weather. Please note: tent stakes are NOT permitted, tents must be weighted down. Some locations are limited on the size or number of tents.

No propane, gas stoves, or open flames are permitted within 100 feet of historic buildings. Lessee must make cigarette receptacles available for smoking guests. If none are provided, then smoking is prohibited.

Alcoholic beverages will only be permitted for "After-hours" events. All areas serving alcohol must be restricted to adults only. It is prohibited by Florida law to serve alcoholic beverages to persons less than 21 years of age or anyone who appears to be intoxicated.

VENDORS, RENTAL EQUIPMENT, AND CATERING

Vendors would include any food or decorations companies (including tables, chairs, tents, etc.).

Lessee and all hired vendors must be willing to work closely and cooperatively with the park staff. It should be clearly understood that the duties of the State Park staff concern only the interpretation and security of the site. The Park staff shall be present to supervise the property during each function. A representative of the Lessee shall be present to meet all deliveries.

Contracted vendors must provide the park at least thirty days in advance of the event a copy of their certificate of insurance with a minimum of \$300,000 liability listing Koreshan State Park/State of Florida Trustees of the Internal Improvement Trust Fund as additional insured or certificate holders. They must also provide proof of workman's comp and vehicle insurance.

Caterers are responsible for trash removal and supplying all materials necessary, i.e. garbage cans, liners, cleaning supplies, mops, extension cords, etc. Clean up after an event is required and is the complete responsibility of the lessee. Failure to return the property in the condition in which it was received will result in the loss of the lessee's damage deposit.