

Pavilion Rental Agreement Form

Koreshan State Park
3800 Corkscrew Road, Estero, FL 33928
239-992-0311

Date of Event _____ Type of Event _____

Contact Name _____ Telephone # _____

Address _____

Email Address _____

Organization _____ Group Size _____

Rental Fee is \$79.50 (plus tax) per day, **8 a.m. to 5 p.m.** This fee does **NOT** include park entrance fees, visitors to the picnic pavilion rental will need to pay state park entrance fee. There are 6 picnic tables, 2 grills, electricity and a water spigot at the pavilion. Maximum occupancy for picnic pavilion is 75 persons. Balloons, confetti, glitter, etc. are NOT permitted. Please make sure to read the 2nd page of agreement for all rules and regulations.

Reservation Payment (staff to fill out below)

Amount Paid: \$ _____ **Date:** _____ **Staff Name:** _____

- ___ Cash (Accepted in person only)
- ___ Check (Made payable to Koreshan State Park)
- ___ Credit Card (If not paying in person, call Ranger Station to run the credit card)

An additional refundable Cleaning Surcharge of \$50.00 is required on the day of rental. This fee can be paid by cash, check, or credit card. The park reserves the right to claim the entire surcharge for any breach of this agreement.

Cleaning Surcharge Payment

Amount Paid: \$ _____ **Date:** _____ **Staff Name:** _____

- ___ Cash ___ Check ___ Credit Card (last 4: _____)

NOTES:

Pavilion Rules and Regulations Agreement

**Please Sign and Date at bottom.
Reservation will not be confirmed without signature.**

- Pavilion rental fee is for the period of 8 a.m. until 5:00 p.m. If your event will be outside of these hours, prior approval is required and additional fees may be assessed. Ask the on-duty Ranger for clarification. Park Manager approval may be required.
- Pavilion is intended for private parties such as birthdays, picnics, or family reunions.
- Reservation requests must be made in person at the Rangers Station, Koreshan State Park, 3800 Corkscrew Road, Estero, FL 33928.
- Reservations are **not confirmed** until the park receives payment in full.
- **\$50.00 refundable Cleaning Surcharge** is due upon arrival the day of the rental and will be refunded upon leaving for the day once park staff have confirmed the pavilion is clean. The park reserves the right to claim the entire deposit for any breach of this agreement.
- The **daily entrance fee for your guests is not included** in facility rental fee. The entrance fee is \$4 per vehicle for single occupants (1 person) and \$5 per vehicle (up to 8 people). Extra passengers are \$2 per person.
- The contact person listed above is responsible for the group adhering to park policies.
- Private vehicles must be parked in the designated parking area. Arrangements can be made in advance for large parties and caterers to unload equipment and supplies.
- **Alcoholic beverages and fireworks are not permitted in Florida State Parks. Confetti, glitter, piñatas, and balloons** are also prohibited as they are hazardous to wildlife.
- When putting up banners, signs or decorations please use tape or string. Signs or decorations are not permitted in any other area of the park. Staples, pushpins, nails, glue, etc. are not permitted. All decorations must be removed prior to leaving the park.
- All trash should be picked up and placed in appropriate receptacles. Bagged trash should be placed in the dumpsters provided for your convenience (east of restroom).
- Please keep music at a low volume that will not disrupt other park visitors' enjoyment of the park.
- No commercial use of the facilities is permitted. No sales of any kind may take place without prior approval from the Park Manager or his or her designee.
- Inflatable pools, slip-n-slides, bounce houses, kids ride or sprinklers are **NOT** permitted.
- **Refund requests must be made 15 days prior** to the date of the reservation. The original receipt is required to obtain a refund.

Your signature on the line below is confirmation that you have read and agree to all of the above rules and regulations and will ensure compliance with the same from the group.

Signature

Date

Printed Name